

**Change of Bank Account Request**

Date:

To: **New Bank/DDA/Routing Information**

From:	Owner's Name	Bank Name
	Business Name	Acct. Number
	Merchant Number	Routing Number

I (Merchant) agree, by my signature below, to the above changes and I further agree to these changes with regards to programming. I have enclosed a voided pre-printed check from the new bank account.

X \_\_\_\_\_  
Merchant Signature

X \_\_\_\_\_  
Call Back Contact Number

**NOTE:** Temporary Checks are not acceptable. A Voided Pre-Printed Check or a Bank Letter for the new account must be attached (if mailed) or faxed to: **877-260-9736**

\*\*If you have changed Corporate Name, Ownership, Partners, or changed from Sole proprietor to Corporation, you **MUST** fill out a new application.

\*\*\*Validation of New Bank Account Information is required. Customer Service will Contact you for Completion upon receiving this request.

**For American Express, Discover and/or Diners Club, please contact them directly at:**

<b>AMERICAN EXPRESS</b>	<b>(800) 528 - 5200</b>
<b>DISCOVER</b>	<b>(800) 347 - 2000</b>
<b>DINERS CLUB</b>	<b>(800) 525 - 7376</b>

**PLACE VOIDED CHECK HERE**